

eRIDE User Guide

Public URL: <http://www.eRIDE.ri.gov/>

Rhode Island Department of Education

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Latest version of this document can be viewed online at
http://www.eride.ri.gov/doc/eride_guide.pdf

About eRIDE

With the No Child Left Behind Act of 2001 (NCLB), we are in a new era of education: high standards, accountability and school improvement. More and more, state education agencies are building the capacity to collect and manage large quantities of information about schools and districts, and to match individual student records over time and across databases. eRIDE is the Department's new Information Services initiative to streamline the data collection process and improve the accuracy, timeliness, and utility of information collected to be used to inform management, budget, and policy decisions.

Accessing eRIDE

- For users from inside AND outside the Department, the Web address is <http://www.eride.ri.gov/>.
- The use of Internet Explorer 6.0 or later is required.

eRIDE User Login

An eRIDE user login is required to access various data applications (see Attached) and to upload, manage and report data.

To request for an eRIDE user account,

- for users from outside the Department, they should contact the district data manager;
- RIDE users should directly contact Marie Gariepy (222-8967) at the Office of Network and Information Services.

The requests will then be reviewed by RIDE and activated within 48 hours. Contact Marie Gariepy (222-8967; marie.gariepy@ride.ri.gov) if you need immediate review and activation.

Once the eRIDE user login account has been established and activated, an eRIDE portal is created for that user automatically. Various data applications may then be 'delivered' to that user's portal. Only the eRIDE administrator or the LEA data managers are authorized to deliver data applications.

Login to eRIDE for the 1st Time

When a user logs in to eRIDE for the first time, the user is prompted to update the user Profile. Click on the Update button to save any changes.

Requesting for User Login and Password

- Click on Login/Password Lookup inside the user login box;
- Complete the Password Request form by following the instructions online;
- The system then verifies the submitted information and sends the user login/password through eMail.

Current eRIDE Users

There are currently over 1200 active users across the State. They are:

- School administrators (superintendents, principals, directors)
- Data, SIS and technology directors, managers, coordinators
- Business administrators
- Program directors/coordinators
- Teachers, guidance counselors
- Clerks and data entry staff
- Evaluators, contractors, school committee members

eRIDE Developer and Administrative Support

eRIDE is developed by the Department's Office of Network and Information Services.

- Office Director – Edward Giroux (222-8965; Edward.giroux@ride.ri.gov)
- Administrator - Dr. Kenneth Gu (222-8957; kenneth.gu@ride.ri.gov)
- Administrative Support
 - State – Elizabeth Landry (222-8968; Elizabeth.landry@ride.ri.gov)
 - LEA – Data Managers
 - Program – Program Coordinators
- RIDE Front-desk Support – Marie Gariepy (222-8967; marie.gariepy@ride.ri.gov)

Important: If you are unable to access eRIDE, please check the following before contacting RIDE for support:

- First, make sure you can connect to the Internet, with Internet Explorer, type <http://www.google.com/>. Contact your local network/systems administrator if you can not reach the Google's site.
- If you can open the Google site, but not eRIDE site, please make sure you have the correct Web address. It should be <http://www.eRIDE.ri.gov/>. If the address is correct, check and see if you can access the RIDE Web site: <http://www.ride.ri.gov/>. If both are NOT accessible, please contact our Front-desk Support at RIDE.
- If you find eRIDE is running slower than normal, check couple of other public sites before contacting RIDE.

Current Data Applications on eRIDE

Core Modules

- User Management Module
- The Schools and LEA Directory
- The State Assigned Student Identifier (SASID)
- The Data Dictionary for State Reporting

Enrollment/Membership

- October Membership Report (under State Reporting)
- The Dropout Report (under State Reporting)
- The Non-Certified Staff Report
- The At-Home Instructed Students Report
- The June Graduating Class Report
- The EOY Consolidated Report on Enrollment, Attendance, Mobility, Graduates, Dropouts and Retention
- The December Student Roster Data Collection (under State Reporting)
- The March Student Roster Data Collection (under State Reporting)
- The District Transportation Report
- The School/District Capacity Indicators Report
- Application to Update Post-Testing Student Demographics and Program Information

Program Based Data Collections

- The Special Ed Census
- The LEP Census
- The Discipline Report
- Voc Ed Census – RICATS
- Lunch Audit
- Health Report

Other Applications

- The Non-Certified Staff Report
- The District Transportation Report
- The School/District Capacity Indicators Report
- The In\$ite Data File Management System
- The Trainings/Workshop Registration System
- File Exchange
- The School Report Card
- Statistical Reports on Enrollment, Graduates and Dropouts
- The FRED System (frequently requested education data)
- The RIDE DAC System (Data Acquisition Calendar)